

# AMITYVILLE PUBLIC LIBRARY AGENDA

Wednesday, January 17, 2024  
6:00 p.m.

- I. Call to order.
  
- II. Approval of the minutes from the December 13th meeting.
  
- III. Financial Officer
  - Warrant Sheet # 24-06B
  - Warrant Sheet 24-07A
  - Report of Receipts and Disbursements
  
- IV. Director's Report
  - Treasurer's Report/Hours
  - Building Update
  - Personnel
  
- V. Old Business
  
- VI. New Business
  
- VII. Adjournment

**AMITYVILLE PUBLIC LIBRARY**  
**REGULAR BOARD OF TRUSTEES MEETING**  
**Wednesday, December 13, 2023**  
**6:00 P.M.**  
**MINUTES**

**MEETING:** was called to order at 6:14 p.m. by Anthony Ceriello

**PRESENT :** Anthony Ceriello, , Sharon Tener, Mary Beth Scarola, Todd Schlitt, and Shadd Jamison. Absent: Leslie Kretz, Eileen Taylor.

**MINUTES:** of the Regular Board of Trustees Meeting of November 15,2023 approved upon motion made by Sharon Tener, seconded by Anthony Ceriello.

**FINANCE:**  
Warrant Sheet 24-05B in the amount of \$ 165,826.47 and \$ 127.50 and Warrant Sheet 24-06A in the amount of \$ 26,394.34 and \$ 250.00 approved by motion made by Mary Beth Scarola and seconded by Sharon Tener.  
The Claims Auditor Reports and Treasurer reports approved upon motion by Mary Beth Scarola and seconded by Sharon Tener.

**PERSONNEL:**  
Upon motion made by Sharon Tener and seconded by MaryBeth Scarola, the Board approved hiring Lisa Cosgrove as part time Librarian I, at hourly rate of \$ 30.31, effective December 12, 2023.  
Motion made by MaryBeth Scarola and seconded by Sharon Tener to accept the resignation of part time Security Guard, Eric Reyes effective December 14, 2023.  
Motion made by MaryBeth Scarola and seconded by Sharon Tener to increase the pay rates of Library pages to the minimum wage for 2024 to \$ 16.00 per hour.

**BUILDING UPDATE**  
NYSED has approved the engineering report. We are waiting for architectural and fiscal report approval. Bids will go out in January.

**NEW BUSINESS:**  
Upon motion made by MaryBeth Scarola and seconded by Sharon Tener, the Board approved Todd Schlitt's attendance at the American Library Conference, in San Diego in June 2024 not to exceed \$ 5,500.00.  
Motion made by Mary Beth Scarola, seconded by Sharon Tener to change Library Budget Vote to April 9, 2024  
Motion made by Sharon Tener, seconded by Mary Beth Scarola for delayed opening on January 9, 2024 for staff meeting.

**ADJOURNMENT:**  
Motion made by Mary Beth Scarola and seconded by Sharon Tener to adjourn the meeting at 7:02 p.m.

# DIRECTOR'S REPORT

## AMITYVILLE PUBLIC LIBRARY

Wednesday, January 17<sup>th</sup>, 2023

6:00 p.m.

### Treasurer's & Claims Auditor's Reports

The Board is requested to make a motion to approve the Treasurer's Report for December 2023.

The Board is requested to make a motion to approve the Claim Auditor's Report for December 2023.

### Claims Auditor and Treasurer

The Claim's Auditor worked hours in 7 hours in December. The Treasurer worked 6.25 hours in December.

### Building Update

The door count was 13,157 in December which was an 8% increase from December 2022.

All three phases of the documentation submitted to the New York State Education department have been approved and the schedule is as follows:

- January 4, 2024 Notice to Bidders sent to Legal Publisher by Library for publication on January 10
- January 11, 2024 Bidding Period Opens – Bid Documents Available at 12:00 pm
- January 30, 2024 Pre-bid Conference/Walk Through at 10:00 am (at Library)
- February 15, 2024 Bids Due & Opened at 2:00 pm (at Library)
- February 16, 2024 Start of Bid Evaluations & Contractor Qualifications (by JTA & Park East)
- April 1, 2024 Estimated construction start date

Bond meeting is set with the school district on Tuesday, January 30<sup>th</sup> at 2:00 pm.

Since the new building management software (BMS) was installed in October, our monthly PSEG utility bill has gone down by 35%, saving the library approximately \$1,000 per month.

The cesspool issue was addressed, and we are now on a yearly plan with a company who will come back and check the waste management system to see if it needs to be pumped or cleaned.

### Personnel

We have not had any luck finding a new Teen/Adult librarian. We may have to wait until the new Librarian I list comes out in the springtime.

We are canvassing for a Business Manager for the Administration office as soon as those test results are announced.

New security guards, Josh Osik and Reese Kemp, are working out very well.

The staff meeting on January 9<sup>th</sup> was well attended. We had speakers from the Save a Hero Program to discuss the importance of heart health and periodic checkups. Staff were also updated on the building project and plans for public services and staff relocation.

### **Old Business**

- Budget Vote Publication
- Wage Increase

### **New Business**

- Parking Lot
- Interest Rate
- Account Guest (2/21)
- Contract Negotiations

**Respectfully submitted by Todd Schlitt, Library Director**

# Amityville Public Library

# 24-06B

## Check Register

December 2023

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01-0200-000-1		M&T/Checking		
12/01/2023	12946	Harriet Garelick	December Reimbursement	329.80-
12/01/2023	12947	Susan Handler	December Reimbursement	329.80-
12/01/2023	12948	Joan Monteleone	December Reimbursement	329.80-
12/01/2023	12949	Nora Schual	December Reimbursement	329.80-
12/01/2023	12950	Linda Ferraro	December Reimbursement	164.90-
12/01/2023	12951	Frances Millnamow	December Reimbursement	164.90-
12/01/2023	12952	Joan Traugott	December Reimbursement	164.90-
12/01/2023	12953	Donald Allen	Nov.6th & 27th "Creative Writing"	200.00-
12/01/2023	12954	Mary Kearns	Nov.13,20,22,27 2023 "One on one Citizenship"	450.00-
12/01/2023	12955	Christopher Fiore	Nov.6,13,20,27 2023 "Guitar/Ukulele"	800.00-
12/01/2023	12956	Lisa Curley	Nov.14th & 28th "Baby Sign Language"	260.00-
12/01/2023	12957	Lauren N. Donnelly	Nov.7th,14th & 28th "CE/SL"	1,200.00-
12/01/2023	12958	Dorothy Mandrakos	Nov.7,14,21 & 28 "Qigong"	380.00-
12/01/2023	12959	Danielle Hitner	Nov.8,15,22 & 29 "Zumba"	500.00-
12/01/2023	12960	Sandra Rovira	Nov.2023 "Beginners/Chair Yoga "	675.00-
12/01/2023	12961	Shirley Ruby	Nov.29th "Oh What Fun! Canvas"	320.00-
12/01/2023	12962	Mayrel Coba	Nov.1,8,15,29 2023 "Conversational English"	200.00-
12/01/2023	12963	Quick Craft, LLC	Nov.29th 2023 "Scallop Bouquet Ornament"	300.00-
12/01/2023	12964	Jolanta Bazyte	Nov.2,9,16 & 30 "Morning Intermediate Yoga"	500.00-
12/01/2023	12965	Howard Dashkin	Nov.9,16,30 2023 "Line Dancing"	300.00-
12/01/2023	12966	Katharine A. Reccardi	Nov.30th 2023 "Thankful Paint Night"	400.00-
12/01/2023	12967	Rosemary Algios	Nov.2,9,16 & 30 2023 "ASL"	600.00-
12/01/2023	12968	Amity Vacuum, Inc.		119.25-
12/01/2023	12969	Ann Guarascio		512.50-
12/01/2023	12970	Cullen & Danowski, LLP	ID# 70550	1,180.00-
12/01/2023	12971	First-Citizens Bank & Trust Co.	1750795	94.96-
12/01/2023	12972	Midwest-Adult AV	2000001615	75.47-
12/01/2023	12973	The New York Times	904126000	74.00-
12/01/2023	12974	Playaway Products LLC		374.94-
12/01/2023	12975	Skinnon & Faber, CPAs, P.C.		300.00-
12/01/2023	12976	Verizon	651-755-985-0001-74	295.19-
12/01/2023	12977	Verizon	455-917-039-0001-41	79.00-
12/06/2023	12978	Amazon Capital Services	A3COCO37OGIAVX	542.25-
12/06/2023	12979	CCP Solutions, LLC	AP03	228.49-
12/06/2023	12980	DRP Solutions	AP11	2,142.48-
12/06/2023	12981	Fusion Networks		100.00-
12/06/2023	12982	Long Island Library Resources Council		835.00-
12/06/2023	12983	PSEGLI	0346-5000-72-1	2,806.76-
12/06/2023	12984	SCLS - Overdues	AMTY	47.88-
12/06/2023	12985	Staples	NYC 1007943	316.77-
12/06/2023	12986	Sunrise Window Cleaning		155.00-
12/06/2023	12987	Winters Bros. Hauling of LI, LLC	21-15788 0	423.83-
12/06/2023	12988	Staples	NYC 1007943	6.00-
12/06/2023	12989	B&T - Continuations	C0574483	73.38-

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December 2023

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
12/06/2023	12990	B&T - Instant books	L0269893	295.05-
12/06/2023	12991	B&T - Aut. Yours	L0771083	166.84-
12/06/2023	12992	B&T - Proc/Fiction	L2124653	214.04-
12/06/2023	12993	B&T - Large Print	L4088893	382.24-
12/06/2023	12994	B&T - YA Instant	L4106363	30.87-
12/06/2023	12995	B&T - Children's Bks	L8002843	222.50-
12/06/2023	12996	B&T - Processed	L9304793	17.55-
12/06/2023	12997	B&T - YA	L9422923	168.20-
12/06/2023	12998	B&T - Aut. Yours	L0771083	52.70-
12/06/2023	12999	Quatela   Chimeri PLLC		1,700.00-
12/06/2023	13000	Ocean Janitorial Supply, Inc		707.59-
12/07/2023	13001	FNBO	4988 6599 4223 5913	2,754.71-
12/15/2023	13002	Dianne Hawxhurst	Dec 1st 2023 "Holiday Gift Cards"	300.00-
12/15/2023	13003	Paul Effman	Dec.2 23"Holiday Favorites/Hits through Decades"	750.00-
12/15/2023	13004	Stephanie Ann Jodlowski	Dec.4th 2023 "Career Coaching"	190.00-
12/15/2023	13005	Donna Nesteruk	Dec.4th 2023 "Sound & Guided Imagery"	300.00-
12/15/2023	13006	Robert G. Scott		299.00-
12/15/2023	13007	Great South Bay Dance LLC	Dec.1st 23 "Dance with Me"	200.00-
12/15/2023	13008	Lauren Blum	Dec.5th 23 "Zumbini"	170.00-
12/15/2023	13009	Green Earth Craft, Inc.	Dec.6th 23 "Cozy Journal"	250.00-
12/15/2023	13010	Robert G. Scott	Dec.7th 23 "Coffee Cake Take & Make"	299.00-
12/15/2023	13011	A Time for Kids, Inc.	Dec.8th 2023 "Tiny Tots"	160.00-
12/15/2023	13012	Laura Barrella	Dec.23 "Holiday Candle/Photo Ornaments"	550.00-
12/15/2023	13013	Sharper Training Solutions, Inc.	Dec.11 th 23 "Holiday Greeting Cards w/ Canva"	220.00-
12/15/2023	13014	Fanny Cakes	Dec.12th 23 "Gingerbread House Kit"	360.00-
12/15/2023	13015	Fanny Cakes	Dec.12th 23 "Gingerbread House"	360.00-
12/15/2023	13016	Lisa Curley	Dec.12th 23 "Baby Sign Language"	130.00-
12/15/2023	13017	Anchor Coffee LLC	Dec 12th 23 "Coffee & Books"	75.00-
12/15/2023	13018	Shirley Ruby	Dec.13th 23 "Snowman Mason Jar"	320.00-
12/15/2023	13019	Key to My Art	Dec.13th 23 "Teen Paint Night"	375.00-
12/15/2023	13020	Mayrel Coba	Dec.6th & 13th 23 "Conversational English"	100.00-
12/15/2023	13021	Lauren N. Donnelly	Dec.5th & 12th "Spanish Language/Conversational"	800.00-
12/18/2023	13022	Jolanta Bazyte	Dec 7th & 14th 23 "Guided Meditation"	150.00-
12/18/2023	13023	Donald Allen	Dec.4th 23 "Creative Writing"	100.00-
12/18/2023	13024	Amazon Capital Services	A3COCO37OGIAVX	711.42-
12/18/2023	13025	B&T - Continuations	C0574483	116.17-
12/18/2023	13026	B&T - Instant books	L0269893	72.10-
12/18/2023	13027	B&T - Aut. Yours	L0771083	33.81-
12/18/2023	13028	B&T - Proc/Fiction	L2124653	129.79-
12/18/2023	13029	B&T - Large Print	L4088893	233.65-
12/18/2023	13030	B&T - Children's Bks	L8002843	466.49-
12/18/2023	13031	B&T - YA	L9422923	100.76-
12/18/2023	13032	Blackstone Publishing	168108	43.00-
12/18/2023	13033	CSEA, Inc.	Nov.2nd 2023	304.70-
12/18/2023	13034	CSEA, Inc.	Voided - Dec.14th & 28th Dues	0.00

# Amityville Public Library

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December 2023

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
12/18/2023	13035	Daily News	1535477	122.99-
12/18/2023	13036	EverBank	20416784	198.00-
12/18/2023	13037	First-Citizens Bank & Trust Co.	1750795	121.00-
12/18/2023	13038	Midwest Tape, LLC	2000015934	149.49-
12/18/2023	13039	Midwest-Adult AV	2000001615	87.21-
12/18/2023	13040	Midwest-J-AV	2000015408	43.38-
12/18/2023	13041	National Grid	56405-34000	870.99-
12/18/2023	13042	Playaway Products LLC		352.44-
12/18/2023	13043	Skinnon & Faber, CPAs, P.C.		280.00-
12/18/2023	13044	Staples	NYC 1007943	303.66-
12/18/2023	13045	United States Postal Service		1,546.12-
12/18/2023	13046	B&T - Proc/Fiction	L2124653	131.05-
12/18/2023	13047	Cradle of Aviation Museum		1,000.00-
12/18/2023	13048	Hartcorn Plumbing & Heating, Inc.	AMI-190	487.50-
12/18/2023	13049	Midwest-Adult AV	2000001615	118.95-
12/18/2023	13050	Old Westbury Gardens		350.00-
12/18/2023	13051	Suffolk Cooperative Library System	ID# AMTY	731.00-
12/18/2023	13052	Todd Schlitt	Mileage Reimbursement	161.00-
12/26/2023	13053	CSEA, Inc.	Dues Dec.14th & 28th	687.92-
12/28/2023	13054	Christopher Fiore	Dec.23 "Guitar/Ukulele"	600.00-
12/28/2023	13055	Nadia Campbell-Mitchell	Dec.5th & 19th "Reiki"	200.00-
12/28/2023	13056	Dorothy Mandrakos	Dec.5,12 & 19 "Qigong"	285.00-
12/28/2023	13057	Sandra Rovira	Dec.6,13,20 & 27 "Chair Yoga"	300.00-
12/28/2023	13058	Danielle Hitner	Dec.6,13,20 & 27 "Zumba"	500.00-
12/28/2023	13059	Catherine Rose	Dec.13,20 & 27 "Anxiety Support Group"	300.00-
12/28/2023	13060	Jolanta Bazyte	Dec.7,14,21 & 28 "Morning Intermediate Yoga"	500.00-
12/28/2023	13061	Howard Dashkin	Dec.7,14,21 & 28 "Line Dancing"	400.00-
12/28/2023	13062	Ann Guarascio		312.50-
12/28/2023	13063	Christina Mitchell	"Mileage Reimbursement"	34.32-
12/28/2023	13064	Amazon Capital Services	A3COCO37OGIAVX	22.26-
12/28/2023	13065	Amazon Capital Services	A3COCO37OGIAVX	5.99-
12/28/2023	13066	Blackstone Publishing	168108	100.60-
12/28/2023	13067	Cengage Learning Inc / Gale	123506	76.47-
12/28/2023	13068	Cullen & Danowski, LLP	ID# 70550	12,300.00-
12/28/2023	13069	First-Citizens Bank & Trust Co.	1750795	497.34-
12/28/2023	13070	First-Citizens Bank & Trust Co.	1750795	87.78-
12/28/2023	13071	Newsday	53493683	183.92-
12/28/2023	13072	The New York Times	904126000	74.00-
12/28/2023	13073	Searles Graphics, Inc.	Jan/Feb 2024 News Letters	5,788.00-
12/28/2023	13074	Skinnon & Faber, CPAs, P.C.		280.00-
12/28/2023	13075	Verizon	651-755-985-0001-74	293.67-
12/28/2023	13076	Verizon Business	Y2750953	5.52-
12/28/2023	13077	B&T - Continuations	C0574483	34.38-
12/28/2023	13078	B&T - Aut. Yours	L0771083	151.81-
12/28/2023	13079	B&T - Proc/Fiction	L2124653	97.61-

# Amityville Public Library

## Check Register

December 2023

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
12/28/2023	13080	B&T - Large Print	L4088893	115.71-
12/28/2023	13081	B&T - YA Instant	L4106363	15.74-
12/28/2023	13082	B&T - Processed	L9304793	523.75-
12/28/2023	13083	Sandra Rovira	Dec.7,14,21 & 28 "Beginners Yoga"	300.00-
12/28/2023	13084	Rosemary Algios	Dec.7,14 & 28 "ASL"	450.00-
12/28/2023	13085	Howard Dashkin	Dec.2,9,23 & 30 "Latin Mix"	400.00-
12/28/2023	13086	B&T - Instant books	L0269893	409.76-
12/28/2023	13087	B&T - YA Instant	L4106363	102.54-
12/28/2023	13088	B&T - Processed	L9304793	16.42-
12/28/2023	13089	Rotary Club of Amityville		70.00-
12/28/2023	13090	Supplies Hotline		2,719.45-
12/28/2023		CSEA Employee Benefit Fund	Voided - Group#289	0.00
<b>Total for 01-0200-000-1 M&amp;T/Checking</b>				<b>\$ 71,361.47-</b>
02-0201-004 M&T/Capital MM				
12/06/2023	1063	John Miccoli	Id# 6	250.00-
<b>Total for 02-0201-004 M&amp;T/Capital MM</b>				<b>\$ 250.00-</b>

# Amityville Public Library

# 24-07A

## Check Register January 1-17, 2024

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01-0200-000-1 M&T/Checking				
01/04/2024	13091	CSEA Employee Benefit Fund	Group#289	1,329.29-
01/16/2024	13092	Donna Irvine	Jan 8th 2024 "Heart Wire Earrings"	300.00-
01/16/2024	13093	Stephanie Ann Jodlowski	January 9th 2024 "One on One Coaching"	95.00-
01/16/2024	13094	Green Earth Craft, Inc.	Jan 10th "Sweet Socks & Penguin Snow Globe"	550.00-
01/16/2024	13095	Jolanta Bazyte	Dec.14th, Jan.4th & 11th "Guided Meditation"	450.00-
01/16/2024	13096	Harriet Garelick	January Reimbursement	349.40-
01/16/2024	13097	Joan Monteleone	January Reimbursement	349.40-
01/16/2024	13098	Nora Schual	January Reimbursement	349.40-
01/16/2024	13099	Susan Handler	January Reimbursement	349.40-
01/16/2024	13100	Linda Ferraro	January Reimbursement	174.70-
01/16/2024	13101	Frances Millnamow	January Reimbursement	174.70-
01/16/2024	13102	Joan Traugott	January Reimbursement	174.70-
01/16/2024	13103	Amazon Capital Services	A3COCO37OGIAVX	426.40-
01/16/2024	13104	Amazon Capital Services	A3COCO37OGIAVX	638.92-
01/16/2024	13105	Assn of Field Ornithologists DBA Avinet Research Supplies		251.95-
01/16/2024	13106	Blackstone Publishing	168108	175.58-
01/16/2024	13107	BVCA		60.00-
01/16/2024	13108	Central Business Systems	AP00	26.98-
01/16/2024	13109	Cesspool Pro's		1,275.00-
01/16/2024	13110	Cullen & Danowski, LLP	ID# 70550	1,180.00-
01/16/2024	13111	DRP Solutions	AP11	2,150.14-
01/16/2024	13112	Environmental Landscaping & Design		175.00-
01/16/2024	13113	EverBank	20416784	218.00-
01/16/2024	13114	Evergreen Custom Cesspool Builders, Inc		150.00-
01/16/2024	13115	First-Citizens Bank & Trust Co.	1750795	121.00-
01/16/2024	13116	FNBO	4988 6599 4223 5913	4,999.72-
01/16/2024	13117	The Hartford	14807494	3,328.25-
01/16/2024	13118	The Hartford	14807494	235.71-
01/16/2024	13119	Midwest Tape, LLC	2000015934	150.43-
01/16/2024	13120	Interactive Sciences, Inc.	3041	498.86-
01/16/2024	13121	Metropolitan Data Solutions Management		542.52-
01/16/2024	13122	Michele Gascoigne Dodd		850.00-
01/16/2024	13123	Midwest-Adult AV	2000001615	247.29-
01/16/2024	13124	Nassau County Library Association		80.95-
01/16/2024	13125	National Grid	56405-34000	1,037.98-
01/16/2024	13126	Newsday	53493683	183.92-
01/16/2024	13127	Noble Elevator Comp. Inc.		422.30-
01/16/2024	13128	NYS Employees' Health Insurance Pending Account	03577	71,127.70-
01/16/2024	13129	PSEGLI	0346-5000-72-1	2,721.34-
01/16/2024	13130	Quatela   Chimeri PLLC		50.00-
01/16/2024	13131	Skinnon & Faber, CPAs, P.C.		280.00-

# Amityville Public Library

## Check Register

January 1-17, 2024

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01/16/2024	13132	SCLS - Overdues	AMTY	63.00-
01/16/2024	13133	Staples	NYC 1007943	150.87-
01/16/2024	13134	Staples	NYC 1007943	6.00-
01/16/2024	13135	Sunrise Window Cleaning		155.00-
01/16/2024	13136	Verizon	651-755-985-0001-74	293.67-
01/16/2024	13137	Verizon	455-917-039-0001-41	79.00-
01/16/2024	13138	Verizon Business	Y2750953	6.69-
01/16/2024	13139	Winters Bros. Hauling of LI, LLC	21-15788 0	423.83-
01/16/2024	13140	B&T - Aut. Yours	L0771083	210.50-
01/16/2024	13141	B&T - Aut. Yours	L0771083	227.98-
01/16/2024	13142	B&T - Proc/Fiction	L2124653	214.83-
01/16/2024	13143	B&T - Large Print	L4088893	158.59-
01/16/2024	13144	B&T - Children's Bks	L8002843	21.19-
01/16/2024	13145	B&T - Processed	L9304793	52.88-
<b>Total for 01-0200-000-1 M&amp;I/Checking</b>				<b>\$</b>
				<b>100,315.96-</b>

**AMITYVILLE PUBLIC LIBRARY**  
 Statement of Revenues and Expenditures - General Fund  
 For the One Month and Five Months Ended November 30, 2023  
 (Actual and Budgeted)

	BUDGET	MONTHLY ACTIVITY		YTD ACTIVITY		BALANCE FOR YEAR
		BUDGETED	ACTUAL	BUDGETED	ACTUAL	
<b>REVENUES</b>						
Real Property Taxes	\$ 3,072,378	\$ 512,064	\$ 529,719	\$ 3,072,378	\$ 1,553,844	*** \$ (1,518,534)
PLOIOT Revenue	100,000	8,333	-	100,000	-	(100,000)
Interest	15,000	1,250	15,162	15,000	74,298	59,298
Gifts & Donations	500	42	-	500	2	(498)
Commissions	8,000	667	634	8,000	3,713	(4,287)
Sale of Supplies	-	-	7	-	7	7
Lost Books	1,200	100	105	1,200	287	(913)
Miscellaneous	1,000	83	42	1,000	66	(934)
Miscellaneous - Other Programs	-	-	7,284	-	17,566	17,566
Fines	-	-	42	-	296	296
SCLS Grant	7,000	583	-	7,000	7,389	389
State Sources	-	-	-	-	-	-
Federal Sources: E-Rate	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>3,205,078</b>	<b>523,122</b>	<b>552,995</b>	<b>3,205,078</b>	<b>1,657,468</b>	<b>(1,547,610)</b>
<b>EXPENDITURES</b>						
<i>Salaries</i>						
Professional	910,000	75,833	73,726	910,000	276,698	633,302
Non-Professional (clerical)	375,000	31,250	33,936	375,000	202,231	172,769
Non-Professional (custodial)	100,000	8,333	11,919	100,000	40,676	59,324
Non-Professional (page)	95,000	7,917	6,686	95,000	24,460	70,540
<b>Total Salaries</b>	<b>1,480,000</b>	<b>123,333</b>	<b>126,267</b>	<b>1,480,000</b>	<b>544,065</b>	<b>935,935</b>
<i>Library Materials/Program</i>						
Books/Juvenile	30,000	2,500	290	30,000	1,581	28,419
Books/Young Adult	10,000	833	712	10,000	2,139	7,861
Books/Adult Fiction	35,000	2,917	2,328	35,000	11,458	23,542
Books/Adult Non-Fiction	25,000	2,083	534	25,000	7,026	17,974
Books/Standing Orders	15,000	1,250	823	15,000	6,559	8,441
Periodicals	8,000	667	131	8,000	1,623	6,377
Juvenile Programs	45,000	3,749	1,853	45,000	21,827	23,173
Young Adult Programs	20,000	1,667	693	20,000	5,463	14,537
Other Programs	80,000	6,667	13,449	80,000	60,198	19,802
Audio Visual/Juvenile	10,000	833	117	10,000	913	9,087
Audio Visual/YA & Adult	20,000	1,667	675	20,000	4,921	15,079
Electronic Resources	120,000	10,000	3,595	120,000	11,255	108,745
Miscellaneous	8,000	667	246	8,000	1,789	6,211
Bank Service Charge	-	-	245	-	280	(280)
Automation	17,000	1,417	-	17,000	8,230	8,770
Outreach Services	11,000	917	-	11,000	2,153	8,847
<b>Total Library Materials/Program</b>	<b>454,000</b>	<b>37,834</b>	<b>25,691</b>	<b>454,000</b>	<b>147,415</b>	<b>306,585</b>
<i>Library Operations</i>						
Library Supplies	10,000	833	772	10,000	5,664	4,336
Office Supplies	10,000	833	-	10,000	1,921	8,079
Telephone	25,000	2,083	374	25,000	13,745	11,255
Postage	15,178	1,265	55	15,178	4,412	10,766
Public Relations	55,000	4,583	-	55,000	11,676	43,324
Travel & Seminars	25,000	2,083	1,251	25,000	4,613	20,387
SCLS Services	45,000	3,750	-	45,000	34,219	10,781
Legal	35,000	2,917	-	35,000	1,350	33,650
Accounting	45,000	3,750	2,393	45,000	7,363	37,637
Payroll Fees	6,000	500	359	6,000	1,449	4,551
Membership Dues	5,000	417	356	5,000	486	4,514
<b>Total Library Operations</b>	<b>276,178</b>	<b>23,014</b>	<b>5,560</b>	<b>276,178</b>	<b>86,898</b>	<b>189,280</b>
<i>Building Operations</i>						
Maintenance	12,000	1,000	100	12,000	3,061	8,939
Office Equipment Repair	30,000	2,500	2,211	30,000	6,806	23,194
Computer Expenses (software & maintenance)	40,000	3,333	2,842	40,000	15,763	24,237
Refuse	4,000	333	424	4,000	2,119	1,881
Rent Expense	1,700	142	-	1,700	2,210	(510)
Electricity	45,000	3,750	2,806	45,000	22,907	22,093
Gas	6,000	500	367	6,000	745	5,255
Water	3,000	250	-	3,000	1,192	1,808
Custodial Supplies	10,000	833	1,255	10,000	3,986	6,014
Windows	5,200	433	155	5,200	775	4,425
Air Conditioning	8,000	667	71	8,000	2,912	5,088
Grounds	6,000	500	-	6,000	2,433	3,567
Insurance	35,000	2,917	9,959	35,000	19,910	15,090
<b>Total Building Operations</b>	<b>205,900</b>	<b>17,158</b>	<b>20,190</b>	<b>205,900</b>	<b>84,819</b>	<b>121,081</b>
<i>Employee Benefits</i>						
Retirement	180,000	15,000	17,381	180,000	61,156	118,844
Social Security	105,000	8,750	9,659	105,000	41,621	63,379
Workmen's Compensation	17,000	1,417	-	17,000	3,165	13,835
Unemployment	-	-	-	-	-	-
Disability	2,000	167	-	2,000	266	1,734
Hospital & Medical	375,000	31,250	31,320	375,000	147,313	227,687
<b>Total Employee Benefits</b>	<b>679,000</b>	<b>56,584</b>	<b>58,360</b>	<b>679,000</b>	<b>253,521</b>	<b>425,479</b>
<i>Acquisitions/Improvements</i>						
Equipment & Furniture	50,000	4,167	-	50,000	1,661	48,339
Other Capital Outlay	60,000	5,000	(128)	60,000	9,703	50,297
<b>Total Acquisitions/Improvements</b>	<b>110,000</b>	<b>9,167</b>	<b>(128)</b>	<b>110,000</b>	<b>11,364</b>	<b>98,636</b>
<b>TOTAL EXPENDITURES</b>	<b>3,205,078</b>	<b>267,090</b>	<b>235,940</b>	<b>3,205,078</b>	<b>1,128,082</b>	<b>2,076,996</b>
<b>REVENUES OVER EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 256,032</b>	<b>\$ 317,055</b>	<b>\$ -</b>	<b>\$ 529,386</b>	

\*\*\* School tax revenue is received bi-monthly.

**From:** Shaker, Marwan  
**Sent:** Friday, January 12, 2024 12:44 PM  
**To:** Todd Schlitt  
**Cc:** Vanderslice, Robert  
**Subject:** RE: Interest

Hello Todd,

Pleasure speaking to you. Below, please find the information requested and please let me know if I can be of any further assistance. Thank you.

Month	Account	Account	Account
	XXXXXX2848	XXXXXX0060	XXXXXX2540
Rate	3.50%	3.50%	1.00%
7/31/2023	\$9,260.87	\$6,136.62	\$255.93
8/31/2023	\$9,835.09	\$5,339.80	\$361.70
9/29/2023	\$8,984.42	\$5,182.92	\$345.48
10/31/2023	\$9,025.00	\$5,371.08	\$349.78
11/30/2023	\$9,948.47	\$5,213.27	\$314.27
12/29/2023	\$10,207.79	\$5,402.93	\$319.43
	\$57,261.64	\$32,646.62	\$1,946.59

Regards,

**Marwan Shaker**

Senior Vice President | M&T Bank  
Sr. Relationship Manager | Government Banking  
100 Motor Parkway - Suite 600, Hauppauge, NY 11788  
C: 631.478.4999 | T: 631.501.4126  
mshaker@mtb.com | www.mtb.com

**M&T Bank**

Understanding what's important®

**From:** Todd Schlitt <[TSchlitt@amityvillepubliclibrary.org](mailto:TSchlitt@amityvillepubliclibrary.org)>  
**Sent:** Friday, January 12, 2024 12:00 PM  
**To:** Shaker, Marwan <[mshaker@mtb.com](mailto:mshaker@mtb.com)>  
**Subject:** Interest

**External Email:** Use caution & trust the source before clicking links or opening attachments.