

AMITYVILLE PUBLIC LIBRARY AGENDA

Wednesday, November 20th, 2024
6:00 p.m.

- I. Call to order.

- II. Approval of the minutes from the October 16th meeting.

- III. Financial Officer
 - Warrant Sheet # 25-4B
 - Warrant Sheet # 25-5A
 - Report of Receipts and Disbursements

- IV. Director's Report
 - Treasurer's Report/Hours
 - Building Update
 - Personnel

- V. Old Business

- VI. New Business

- VII. Adjournment

AMITYVILLE PUBLIC LIBRARY
REGULAR BOARD OF TRUSTEES MEETING
Wednesday, October 16, 2024
6:00 P.M.
MINTUES

MEETING: was called to order at 6:03pm by Anthony Ceriello.

PRESENT: Anthony Ceriello, Eileen Taylor, Sharon Tener, Todd Schlitt, Shadd Jamison and Raquel Rosen. Absent: Leslie Kretz and Mary Beth Scarola.

MINUTES: of the Regular Board of Trustees Meeting of September 18, 2024, to be approved at the November 20th board meeting.

FINANCE: Warrant Sheet 25-3B in the amount of \$140,042.92 and \$659,109.16 and Warrant Sheet 25-4A in the amount of \$4,112.74 and \$16,203.48 approved by motion made by Eileen Taylor seconded by Sharon Tener. All in favor.

The Treasurer's Report and Claims Auditor Report approved upon motion by Eileen Taylor seconded by Sharon Tener. All in favor.

BUILDING

UPDATE: The September monthly door count was 6,401.

Phase II of the construction project has begun. This consists of demolishing the existing staff space and increasing the new staff space by 30+%.

The library received two grants, one from NYS and the other from Assemblywoman Kimberly Jean-Pierre. The grant money will be used to cover the repair and renovation of the downstairs bathrooms, kitchenette, and the janitor's closet.

The library will be getting two portable bathrooms for staff while the downstairs bathroom renovations take place. There will be one operational bathroom for patron use at all times.

The library is waiting on an estimate from two different book storage companies. We will be sending approximately 63,000 books, DVD's, CDs, etc. into storage when Phase III begins in the late spring/early summer.

OLD BUSINESS: Union negotiations are ongoing.

Upon motion made by Sharon Tener and seconded by Eileen Taylor, Shadd Jamison, Assistant Library Director will be attending the NYLA Conference from November 6 - 9, 2024 in Syracuse. Expenses are not to exceed \$2,000. All in favor.

NEW BUSINESS: Upon motion made by Eileen Taylor, seconded by Sharon Tener, Stalco Construction Inc. will be paid in the amount of \$43,309.07. All in favor.

Upon motion made by Eileen Taylor, seconded by Sharon Tener, the library will be transferring bond proceeds into its new 2024 Library Bonds accounts at M&T Bank and NYLAF. All in favor.

Upon motion made by Eileen Taylor, seconded by Sharon Tener, the library will combine its two operating bank accounts held at M&T Bank. All in favor.

Upon motion made by Eileen Taylor, seconded by Sharon Tener, a transfer of the Utica insurance check for \$20,376.98 from the capital account to the operating account was approved. All in favor.

The date of the board meeting currently set for February 19th, 2025, will be changed. The new date will be confirmed during the November board meeting.

The library's annual audit took place in early October. The financial statements will be presented to the board during the December 18th board meeting.

Board members will be receiving access to the Gateway portal in order to complete mandatory continuing education requirements.

ADJOURNMENT: Motion made by Sharon Tener and seconded by Eileen Taylor to adjourn the meeting at 6:52pm. All in favor.

DIRECTOR'S REPORT

AMITYVILLE PUBLIC LIBRARY

Wednesday, November 20th, 2024

6:00 p.m.

Treasurer's & Claims Auditor's Reports

The Board is requested to make a motion to approve the Treasurer's Report for October 2024.

The Board is requested to make a motion to approve the Claim Auditor's Report for October 2024.

Claims Auditor and Treasurer

The Claim's Auditor worked 8.75 hours in October. The Treasurer worked 6.5 hours in October.

Building Update

The door count was 7,031 in October.

The October APL Alterations and Additions Project monthly update is attached.

Phase II is coming along nicely. The open to below area that was the study area and then the temporary childrens area, has been filled with concrete, adding more square footage to the staff space on the second floor. This week they will begin to dormer out the second-floor office space

We are still waiting to submit the application for the dewatering permit. It is now up to 8 weeks, and we are discussing what to do next after Phase II is completed and we could possibly have to wait up to three months to receive the permit and resume Phase I in the middle of winter which includes the elevator pit and under pinning's for the addition.

We have received estimates for the downstairs bathroom and kitchenette renovations including fixing the pipes that have been the cause of the issues with some sewage overflow.

Personnel

Business Manager Raquel Wolf submitted her letter of resignation, and her last day was Friday, November 8th.

We will be looking for a part-time Business Manager as a possible replacement. In the meantime, Ann Guarascio has offered her help in any way we need it.

Old Business

- Union Negotiation
- NYLAF Bank account transfers & closures

New Business

- Move February meeting
- Phone Estimates
- Bathroom/Kitchenette estimates
- Hublet/Grant
- Annual Audit 12/18
- Book Movers
- Park East payment resolution
- Check signings (12/12-12/22)

Respectfully submitted by Todd Schlitt, Library Director

Amityville Public Library

25-48

Check Register

October 2024

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01-0200-000-1		M&T/Checking		
10/01/2024	14050	FNBO	**** * 5913	1,683.15-
10/01/2024	14051	Noble Elevator Comp. Inc.		897.30-
10/01/2024	14052	Verizon	455-917-039-0001-41	79.00-
10/01/2024	14053	Catherine Rose	Sept.24 Bereavement Group	200.00-
10/01/2024	14054	Christopher Fiore	Sept.24 Guitar/Ukulele	960.00-
10/01/2024	14055	Fusion Networks		100.00-
10/01/2024	14056	Midwest Tape, LLC	2000015934	193.29-
10/15/2024	14057	Fortunate Hand LLC	BYOBook - October 1, 2024	200.00-
10/15/2024	14058	A Time for Kids, Inc.	Full STEAM Ahead 10/4/24; Tots Night Out 10/7/24	330.00-
10/15/2024	14059	Mary Kearns	One on One Citizenship - Oct. 2024	600.00-
10/15/2024	14060	Lauren Blum	Zumbini for Babies - 10/8/24	180.00-
10/15/2024	14061	Great South Bay Dance LLC	Dance With Me - 10/15/24	250.00-
10/15/2024	14062	Amazon Capital Services	A3COCO37OGIAVX	482.63-
10/15/2024	14063	Amityville Junior League	Tea House Sponsor	200.00-
10/15/2024	14064	Amityville H.S. Extra Class	Varsity Cheerleading - Silver Supporter	100.00-
10/15/2024	14065	Blackstone Publishing	168108	34.99-
10/15/2024	14066	Cullen & Danowski, LLP	ID# 70550	1,780.00-
10/15/2024	14067	DRP Solutions	AP11	2,121.98-
10/15/2024	14068	Environmental Landscaping & Design		549.00-
10/15/2024	14069	EverBank	20416784	198.00-
10/15/2024	14070	Fire Island Lighthouse Preservation Society Inc.		175.00-
10/15/2024	14071	First-Citizens Bank & Trust Co.	1750795	121.00-
10/15/2024	14072	Flanagan Electric Corp	FEC Job#: 3628	625.00-
10/15/2024	14073	Hartcorn Plumbing & Heating, Inc.	AMI-190	525.00-
10/15/2024	14074	Industrial Appraisal Co.	0-222-400	375.00-
10/15/2024	14075	Johnson Controls Security Solutions	01300 105203849	914.85-
10/15/2024	14076	LIAACC	Small Business Owner Membership	150.00-
10/15/2024	14077	Long Island Children's Museum		1,300.00-
10/15/2024	14078	Midwest-Adult AV	2000001615	242.70-
10/15/2024	14079	National Grid	56405-34000	53.28-
10/15/2024	14080	NYS Employees' Health Insurance Pending Account	03577	43,816.87-
10/15/2024	14081	Ocean Janitorial Supply, Inc		172.60-
10/15/2024	14082	OCLC Inc	10729	112.48-
10/15/2024	14083	Playaway Products LLC		404.94-
10/15/2024	14084	Quatela Chimeri PLLC		1,690.00-
10/15/2024	14085	Skinnon & Faber, CPAs, P.C.		350.00-
10/15/2024	14086	Staples	NYC 1007943	399.95-
10/15/2024	14087	SCLS - Overdues	AMTY	50.54-
10/15/2024	14088	SCLS-PALS	ID#AMTYP	4,348.53-
10/15/2024	14089	Sunrise Window Cleaning		155.00-
10/15/2024	14090	The Hartford -Disability	Pol# LNY 334759	255.87-
10/15/2024	14091	Trellus Inc.		900.00-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
10/15/2024	14092	Winters Bros. Hauling of LI, LLC	21-15788 0	423.83-
10/15/2024	14093	B&T - Continuations	C0574483	179.92-
10/15/2024	14094	B&T - Aut. Yours	L0771083	106.47-
10/15/2024	14095	B&T - YA Instant	L4106363	24.91-
10/15/2024	14096	B&T - Children's Bks	L8002843	60.96-
10/15/2024	14097	B&T - Processed	L9304793	104.92-
10/15/2024	14098	B&T - Processed	L9304793	1,058.34-
10/18/2024	14099	Sharper Training Solutions, Inc.	Comp. Kindergarten for Grownups 10/16/24	220.00-
10/18/2024	14100	Jolanta Bazyte	Relax & Recharge - Oct. 2024	300.00-
10/18/2024	14101	Anchor Coffee LLC	Fall Music Bingo - 10/17/24	300.00-
10/18/2024	14102	Amazon Capital Services	A3COCO37OGIAVX	142.13-
10/18/2024	14103	Blackstone Publishing	168108	79.98-
10/18/2024	14104	CSEA Employee Benefit Fund	Group#289	1,570.19-
10/18/2024	14105	Edgardo Estrada Najera	Sept-Oct.2024 Mileage Reimbursement	21.44-
10/18/2024	14106	Grainger	856012299	49.51-
10/18/2024	14107	Noble Elevator Comp. Inc.		465.00-
10/18/2024	14108	New York Library Association (NYLA)	Invoice# 2756	380.00-
10/18/2024	14109	Robert Gest		300.00-
10/18/2024	14110	Suffolk Cooperative Library System	ID# AMTY	365.00-
10/18/2024	14111	Supplies Hotline		2,945.00-
10/18/2024	14112	B&T - Instant books	L0269893	115.13-
10/18/2024	14113	B&T - Aut. Yours	L0771083	388.99-
10/18/2024	14114	B&T - Proc/Fiction	L2124653	255.09-
10/18/2024	14115	B&T - Large Print	L4088893	244.73-
10/18/2024	14116	B&T - Children's Bks	L8002843	82.88-
10/31/2024	14117	Green Earth Craft, Inc.	YA NICU Hearts/C Collecting Acorns Oct.24	500.00-
10/31/2024	14118	Nadia Campbell-Mitchell	Reiki on Zoom Sept.-Oct.24	400.00-
10/31/2024	14119	Quadrone Enterprise Inc.	Haunted House Take & Make - Oct 23, 2024	195.00-
10/31/2024	14120	Rosemary Algios	American Sign Language - Oct. 2024	450.00-
10/31/2024	14121	Ramiro Coba	Conversational English - Sept.-Oct. 2024	450.00-
10/31/2024	14122	Mayrel Coba	Conversational English - Sept.-Oct. 2024	450.00-
10/31/2024	14123	Key to My Art	Paint Night - October 28, 2024	375.00-
10/31/2024	14124	A Time for Kids, Inc.	Baby Start - October 28, 2024	160.00-
10/31/2024	14125	Katharine A. Reccardi	Paint Night Pumpkin Painting - Oct 28, 2024	400.00-
10/31/2024	14126	Christopher Fiore	Ukulele & Guitar - Oct. 2024	720.00-
10/31/2024	14127	Fortunate Hand LLC	BYOBook Quiet Reading Club - Oct 29, 2024	200.00-
10/31/2024	14128	Lauren N. Donnelly	Spanish & ESL - Oct. 2024	2,000.00-
10/31/2024	14129	Kate Ciannella	Qigong - Oct. 2024	750.00-
10/31/2024	14130	Danielle Hitner	Zumba - Oct. 2024	625.00-
10/31/2024	14131	Sandra Rovira	Chair Yoga - Oct. 2024	225.00-
10/31/2024	14132	Jean A Pulvidente	Conversational English - Sept.-Oct. 2024	600.00-
10/31/2024	14133	Ann Guarascio	October 2024	375.00-
10/31/2024	14134	Todd Schlitt	ALA Reimbursement	384.57-
10/31/2024	14135	Steven Soper	Oct. 2024 Mileage Reimbursement	12.86-
10/31/2024	14136	Cengage Learning Inc / Gale	123506	78.72-
10/31/2024	14137	Central Business Systems	AP00	29.00-
10/31/2024	14138	CSEA, Inc.	October 2024 Dues	1,026.54-
10/31/2024	14139	Cullen & Danowski, LLP	ID# 70550	600.00-
10/31/2024	14140	First-Citizens Bank & Trust Co.	1750795	497.34-
10/31/2024	14141	Long Island Maritime Museum		200.00-
10/31/2024	14142	Midwest-Adult AV	2000001615	114.26-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
10/31/2024	14143	SCWA	3000008194	295.68-
10/31/2024	14144	Searles Graphics, Inc.		5,836.00-
10/31/2024	14145	Skinnon & Faber, CPAs, P.C.		262.50-
10/31/2024	14146	Suffolk Cooperative Library System	ID# AMTY	1,485.00-
10/31/2024	14147	The New York Times	904126000	82.00-
10/31/2024	14148	Verizon	651-755-985-0001-74	308.81-
10/31/2024	14149	Verizon	455-917-039-0001-41	79.00-
10/31/2024	14150	Amazon Capital Services	A3COCO37OGIAVX	749.26-
10/31/2024	14151	FNBO	**** * 5913	775.42-
10/31/2024	14152	Blackstone Publishing	168108	167.54-
10/31/2024	14153	Laura Giuliano	Mileage Reimbursement	4.82-
10/31/2024	14154	Playaway Products LLC		356.19-
10/31/2024	14155	PSEGLI	0346-5000-72-1	3,444.84-
Total for 01-0200-000-1 M&T/Checking				\$ 104,127.72-
02-0201-004 M&T/Capital				
10/01/2024	1128	CALL-A-HEAD	AMITYVILL3	391.00-
10/01/2024	1129	Park East Construction Corp.		15,812.48-
10/15/2024	1130	Renu Construction & Restoration		7,638.02-
10/31/2024	1131	John Tanzi Architects	Project #2408	2,800.00-
Total for 02-0201-004 M&T/Capital				\$ 26,641.50-
02-0201-005 M&T/2024 Library Bonds				
10/15/2024	1001	Capital Markets Advisors, LLC		16,077.90-
10/15/2024	1002	Cassone Leasing, Inc	Cust #: 98613	2,014.00-
10/15/2024	1003	J.C. Broderick & Associates, INC		5,154.50-
10/15/2024	1004	John Miccoli	Id# 6	2,125.00-
10/15/2024	1005	Quatela Chimeri PLLC		5,252.00-
10/18/2024	1006	CALL-A-HEAD	Cust# AMITYVILL3	190.00-
10/18/2024	1007	Park East Construction Corp.		19,395.21-
10/18/2024	1008	Stalco Construction, Inc.	Application No. 5	43,309.07-
10/31/2024	1009	CALL-A-HEAD		791.00-
10/31/2024	1010	John Tanzi Architects	Project #2301	30,968.88-
Total for 02-0201-005 M&T/2024 Library Bonds				\$ 125,277.56-

Amityville Public Library

25-5A

Check Register

November 1-15, 2024

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01-0200-000-1		M&T/Checking		
11/01/2024	14156	Jolanta Bazyte	Oct.2024 Morning Intermediate Yoga	750.00-
11/01/2024	14157	Sandra Rovira	Oct.2024 Beginners Yoga	225.00-
11/01/2024	14158	Fusion Networks		100.00-
11/01/2024	14159	SCLS - Overdues	AMTY	47.88-
11/01/2024	14160	B&T - Continuations	C0574483	49.03-
11/01/2024	14161	B&T - Instant books	L0269893	318.83-
11/01/2024	14162	B&T - Aut. Yours	L0771083	107.41-
11/01/2024	14163	B&T - Proc/Fiction	L2124653	369.11-
11/01/2024	14164	B&T - Large Print	L4088893	57.09-
11/01/2024	14165	B&T - Children's Bks	L8002843	39.33-
11/01/2024	14166	B&T - Processed	L9304793	407.45-
11/01/2024	14167	Midwest Tape, LLC	2000015934	248.55-
11/01/2024	14168	Harriet Garelick	Medicare Reimbursement Nov.2024	349.40-
11/01/2024	14169	Susan Handler	Medicare Reimbursement Nov.2024	349.40-
11/01/2024	14170	Joan Monteleone	Medicare Reimbursement Nov.2024	349.40-
11/01/2024	14171	Nora Schual	Medicare Reimbursement Nov.2024	349.40-
11/01/2024	14172	Linda Ferraro	Medicare Reimbursement Nov.2024	174.70-
11/01/2024	14173	Frances Millnamow	Medicare Reimbursement Nov.2024	174.70-
11/01/2024	14174	Mary Gordon-Ray	Medicare Reimbursement Nov.2024	174.70-
11/01/2024	14175	Joan Traugott	Medicare Reimbursement Nov.2024	174.70-
11/04/2024	14176	DRP Solutions	AP11	2,137.96-
11/04/2024	14177	EnvisionWare, Inc.	1932	575.00-
11/04/2024	14178	Midwest-Adult AV	2000001615	11.24-
11/04/2024	14179	NYS Employees' Health Insurance Pending Account	03577	42,371.21-
11/04/2024	14180	Sunrise Window Cleaning		155.00-
11/12/2024	14181	Stephanie Ann Jodlowski	Oct. 15 2024 "One on One Career Coaching"	190.00-
11/12/2024	14182	Green Earth Craft, Inc.	Nov.2024 "Pumpkin Truck"	250.00-
11/12/2024	14183	Quadrone Enterprise Inc.	Nov.2024 "S'mores Take & Make"	360.00-
11/12/2024	14184	Kristen Bott-Hayes	Nov.2024 "Pet Rock"	200.00-
11/12/2024	14185	Amazon Capital Services	A3COCO37OGIAVX	108.61-
11/12/2024	14186	Shabnam Faruqui	Reimbursement for postage	2.21-
11/12/2024	14187	Coachman Luxury Transport	Client ID AmityPLMC	2,500.00-
11/12/2024	14188	Demco, Inc.	312032000	165.06-
11/12/2024	14189	Environmental Landscaping & Design		551.00-
11/12/2024	14190	EverBank	20416784	198.00-
11/12/2024	14191	First-Citizens Bank & Trust Co.	1750795	121.00-
11/12/2024	14192	Island Industrial Boilers		1,562.00-
11/12/2024	14193	Lund Valve Testing		55.00-
11/12/2024	14194	Midwest-Adult AV	2000001615	13.49-
11/12/2024	14195	National Grid	56405-34000	168.25-
11/12/2024	14196	NYS and Local Retirement System	50713	156,348.00-
11/12/2024	14197	Quatela Chimeri PLLC		702.00-
11/12/2024	14198	Skinnon & Faber, CPAs, P.C.		315.00-
11/12/2024	14199	Staples	NYC 1007943	141.84-

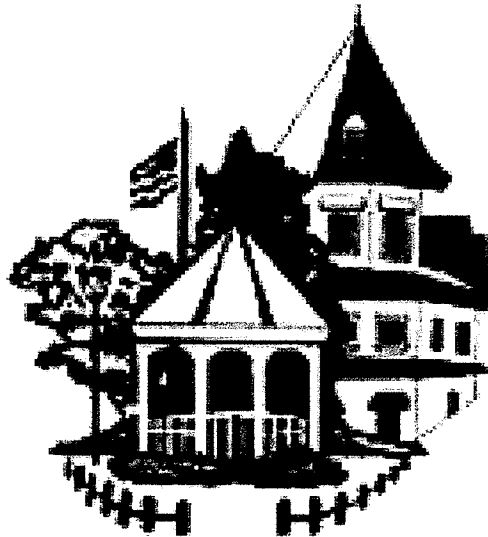
DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
11/12/2024	14200	Verizon Business	Y2750953	0.34-
11/12/2024	14201	Winters Bros. Hauling of LI, LLC	21-15788 0	423.83-
11/12/2024	14202	Newsday	53493683	231.92-
11/12/2024	14203	Anchor Coffee LLC	Nov.12 2024 "Coffee,Books,Snacks"	125.00-
Total for 01-0200-000-1 M&T/Checking				\$ 214,799.04-
02-0201-004 M&T/Capital				
11/04/2024	1132	Flanagan Electric Corp	FEC Job# 3687	3,800.00-
Total for 02-0201-004 M&T/Capital				\$ 3,800.00-



Monthly Progress Report

October 2024

Amityville Public Library



Report prepared by Christopher Bueno



PARK EAST
CONSTRUCTION
CORP.



Table of Contents

Section I – Program Summary

Section II – Work Progress October 2024

Section III – Projected Work November 2024

Section IV – Progress Photos

Section V – Monthly Workforce Summary

*Providing Leadership,
Integrity, and Building
Excellence since 1989*



Section I – Program Summary

October 2024

Project Summary

- New Children Areas Sections.
- New Circulation Areas.
- New Study Rooms.
- New Public Restrooms.
- New Meeting Rooms.
- New Exterior 2nd floor Terrace.
- New 2nd Floor Staff Work Rooms.
- New Elevator.
- New Mechanical Equipment for Extension.
- New Building Fire Alarm System.
- New Light Fixtures.



Section II - Work Progress

October 2024

- Hirsch Plumbing removed all remaining bathroom fixtures, rough plumbing, waste lines, and condensate drainpipe from the AHU in the attic to the 2nd floor existing office.
- Stalco installed second-floor roof support glulam beams and clip angles for allowing the installation of new office dormers.
- New steel columns and beams were installed for the 2nd-floor office.
- New steel decking installed with shear studs and wire mesh.
- Stalco coordinated with the final paperwork needed by Durcan Engineering regarding filing for the dewatering permit for phase 1 construction.
- CDJ removed all existing lights over the steel decking and added temporary lighting to allow new concrete to be poured on the 2nd floor.
- Reinstall existing strobe lights on the first floor. Retrace existing fire alarm cable to troubleshoot the system from mechanical failure.
- Intricate solution piped in the condenser unit to the air handler unit finishing the work for AC-1. Allowing the floor vents in the main core library to function.
- Continued submission of submittals.
- Continued with RFI submission.
- Continue tracking long lead items.
- Continue to follow up with the dewatering permit.



Section III – Work Planned November 2024

- Unitech to remove the existing chimney on the second floor once intricate has connected to the new chimney flu.
- Unitech to demo the existing roof on the second floor to allow for a new 2nd-floor dormer to be installed with the EIFS System.
- Intricate to install a new run of a 6" and an 8" ID flue going through the same area in the exterior storage room.
- Stalco to start framing the second floor after the new dormer is installed and secured.
- Stalco to pour the slab on the deck once the additional new steel column is installed and supporting the existing 2nd-floor steel.
- NYCO to inform us if the proper paperwork is submitted. Allowing the DEC to respond with a time frame for obtaining a dewatering permit.
- Continued submission of submittal.
- Continued submission of RFI.
- Continue tacking long lead items.
- Continue to follow up with the dewatering permit.



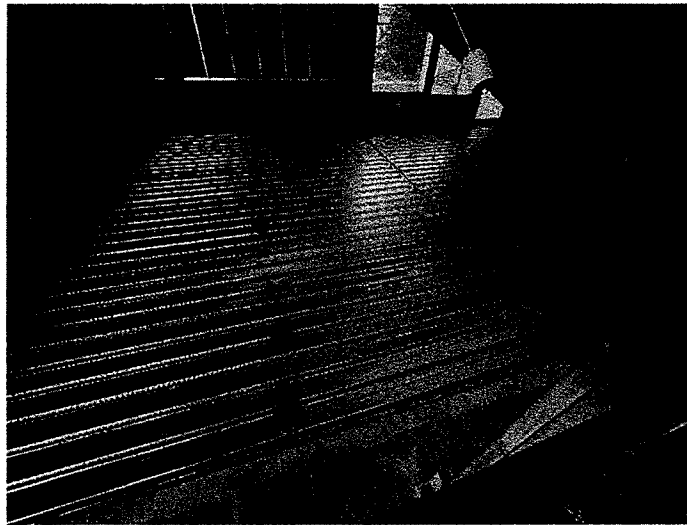
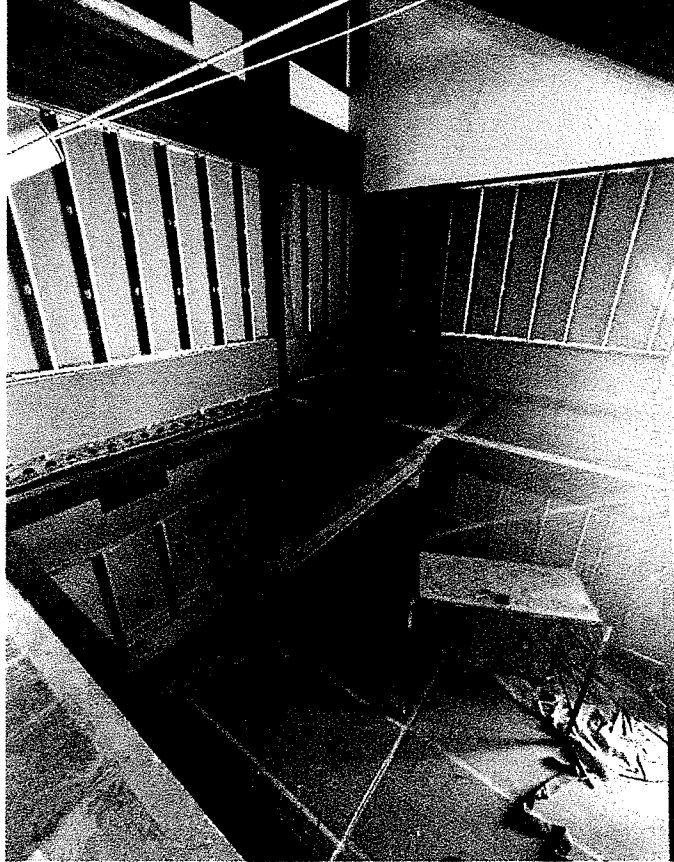
Section IV – Progress Photos



Unitech demo the existing second-floor office wall. This will allow Babylon Steel to install its new steel beams and steel decking for the new IT office room.



Section IV – Progress Photos



Babylon Steel finished installing new steel beams and steel decking.



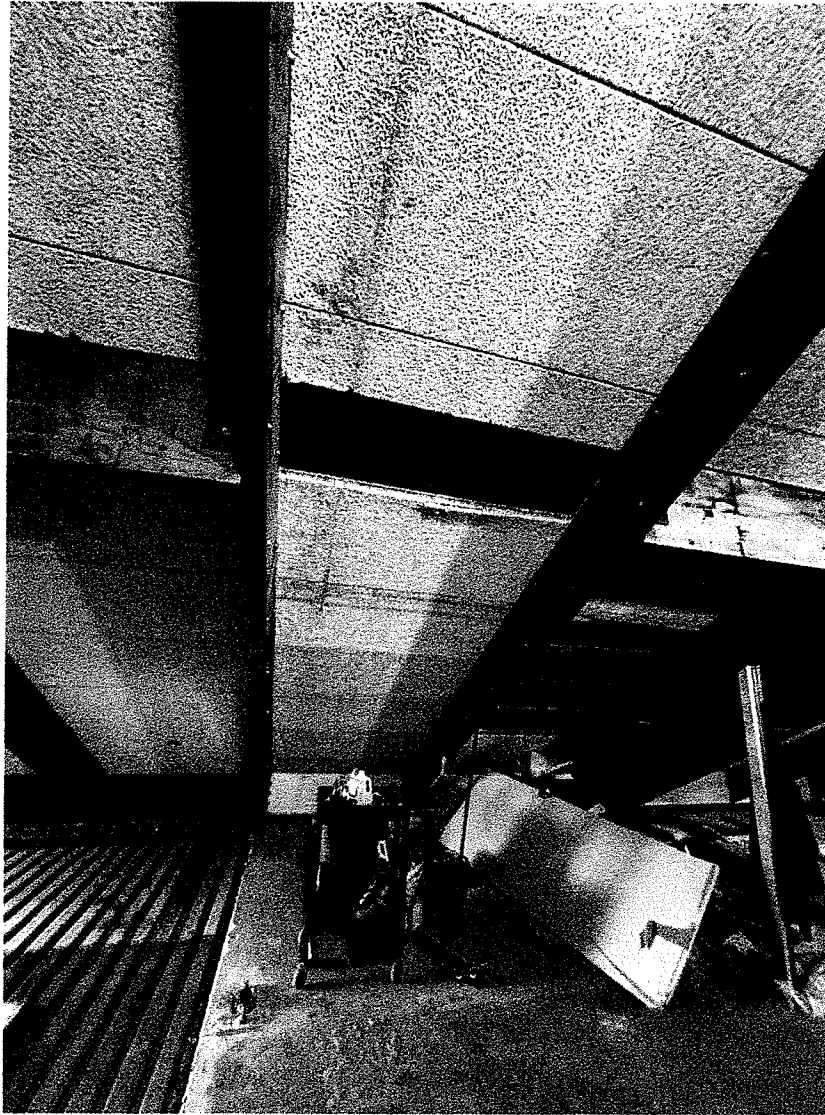
Section IV – Progress Photos



Stalco framed first-floor bathrooms. This would allow Hirsch Plumbing to install 1st-floor rough-in plumbing.



Section IV – Progress Photos



Stalco installed the 2nd-floor glulam beam connection to the ½" thick metal plates. This would allow the existing roof to be supported while the new dormer roof is installed.

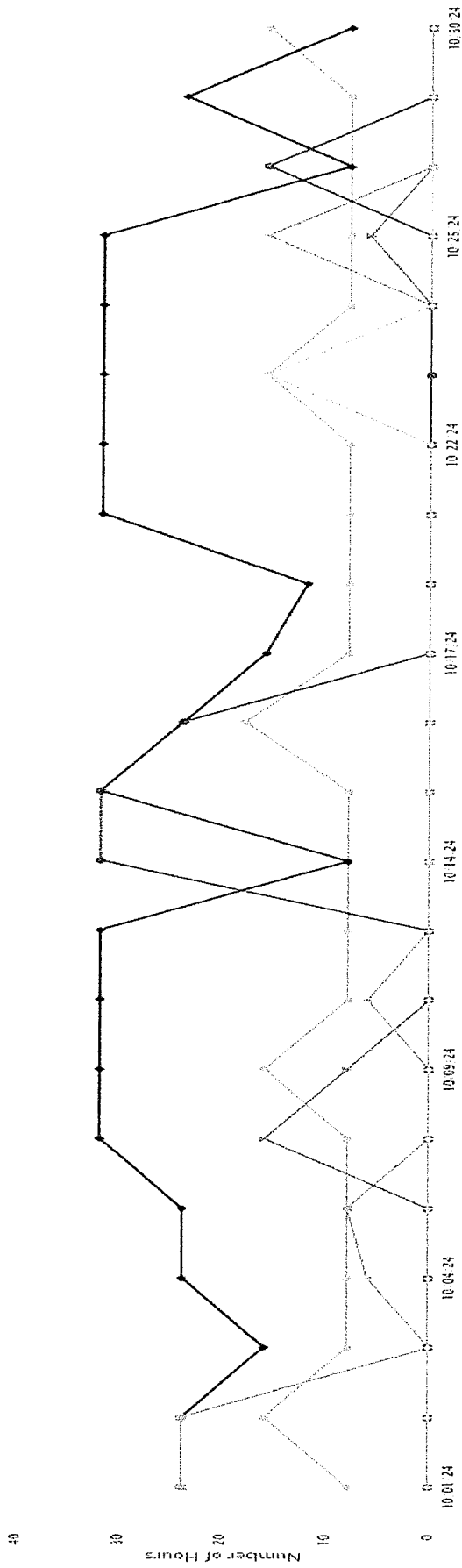


Section V – Workforce Summary – Company/Hours October 2024

Daily Log Manpower Report

MANPOWER GRAPH

Legend: Park East Construction Corp, Skako Construction, Unitech Services Group, Intricate Tech Solutions, CDJ Electric Inc, Babylon Iron Works Inc, Hirsch & Company





Amityville Public Library
October 2024
End of Progress Report



SUFFOLK COOPERATIVE LIBRARY SYSTEM

627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 FAX: 631-286-1647

June 8, 2023

To: Member Library Boards of Trustees
From: SCLS Board of Trustees

Re: Common Vote Date 2024-2028

For many years the Suffolk Cooperative Library System has been working with the Public Library Directors' Association of Suffolk County on establishing a common voting day for public libraries in Suffolk County.

The dates, times and locations of library budget votes are set according to the laws of New York State and reflect the diversity of library governance and differing fiscal years. We believe that library budget votes and trustee elections should always be scheduled to give local taxpayers the greatest opportunity to participate in the election process.

The SCLS Board of Trustees is recommending that the public libraries of Suffolk County continue to work towards an annual voting day. The SCLS Board of Trustees is recommending that libraries with a July 1 – June 30 fiscal year choose to hold their annual votes on a common Tuesday in April. A schedule of qualified upcoming voting dates is at the bottom of this letter.

For those libraries with a January 1 – December 31 fiscal year we recognize that this objective would be very difficult to accomplish at this time. We have asked our director, Kevin Verbesey, to continue to work to assist and support those libraries with identifying voting dates that best meet their local community needs.

We make these recommendations with the understanding that in some cases local voters are better served by voting on another day or date. We feel strongly that the most important consideration when choosing a voting date should always be the positive opportunity for voter participation in each individual community.

Please do not hesitate to contact Mr. Verbesey at anytime if you have any questions or concerns about this issue. We look forward to continuing to work with you to serve your community.

Qualified Voting Dates

2024 Tuesday, April 2
2025 Tuesday, April 8
2026 Tuesday, April 14
2027 Tuesday, April 6
2028 Tuesday, April, 4



NATIONAL LIBRARY RELOCATIONS

AMITYVILLE PUBLIC LIBRARY
BOOK MOVE

COST ANALYSIS

- * Provide all labor, equipment and materials necessary to pack designated collections and transport to *NLR's* storage facility.
- * Supply cartons and pack approximately 1,900 shelves of material, while maintaining proper shelf sequence.
- * Color code and label each box, by collection, to facilitate the return and unpacking.
- * Palletize and wrap the cartons and transport to our storage facility for approximately 6 to 8 months.
- * After the construction is complete, return all materials, unpack and reshelve, as per a collection layout plan provided by the library.
- * *Time Frame:* Monday through Friday, 8:00 a.m. to 5:00 p.m.
- * *Project Length: Pack & Move Out:* 4 to 5 days.
Return & Reshelve: 4 to 5 days.

Main Office:
70 Bridge Road
Islandia, NY 11749

Warehouse:
4 Springfield Street, P.O. Box 244
Three Rivers, MA 01080

Tel: (800) 48MOVES • (631) 232-2233
Fax: (631) 232-2236
Web: www.nlrbookmovers.com
Email: info@nlrbookmovers.com



AMITYVILLE PUBLIC LIBRARY
BOOK MOVE

COST

- * Provide all labor, equipment and materials necessary to pack, palletize, wrap and transport to storage all designated collections at the Amityville Public Library.

Cost: \$ 29,611.00

- * **STORAGE:** Warehouse Handling In: \$ 1,625.00
Storage per Month: \$ 1,625.00 **
Warehouse Handling Out: \$ 1,625.00

** *Approximately 8 Months Storage = \$ 13,000.00*

- * Provide labor, equipment and materials to return all collections from storage, unpack and reshelve, as per the library's collection plan.

Cost: \$ 26,128.00

PLEASE NOTE:

- * The above costs assume a working elevator and easy access out the front door.
- * The above storage cost is for dead/non-accessible storage.
- * *National Library Relocations, Inc.* would need a Purchase Order or a Letter of Intent by February 2025 in order to schedule this project for May 2025.

PARK EAST CONSTRUCTION CORP

266 East Jericho Turnpike
 Huntington Station, New York 11746
 Tel # 631-549-9800
 Fax # 631-549-0004

INVOICE
APL - 15

DATE
October 30, 2024

PERIOD ENDING
October 31, 2024

Bill To:

TODD SCHLITT LIBRARY DIRECTOR AMITYVILLE PUBLIC LIBRARY 19 JOHN S.TREET AMYIVILLE, NEW YORK 11701

Item No.	Description	Amount
	AMITYVILLE PUBLIC LIBRAY - BUILDING PROJECT	
1	PHASE II - POST- BOND	\$ 27,114.15
2	REIMBURSABLE EXPENSES	
	UPS	\$ -
	CRYSTAL SPRINGS	
If you have any questions concerning this invoice, use the following contact information: Maritza Pichardo (MPichardo@parkeastconstruction.com)		
TOTAL		\$ 27,114.15

PARK EAST CONSTRUCTION CORP.
 266 EAST JERICHO TPKE.
 HUNTINGTON STATION, NY 11746

PROJECT: AMITYVILLE PUBLIC LIBRARY
 BUILDING PROJECT

INVOICE: APL - 15
 INVOICE DATE: 10/30/24
 PERIOD ENDING: 10/31/24

PARK EAST CONSTRUCTION MANAGEMENT FEES AND GENERAL CONDITIONS	VALUE	WORK COMPLETED FROM PREVIOUS INVOICE	CURRENT PERIOD	TOTAL COMPLETED TO DATE	% COMPLETED	BALANCE TO FINISH
PHASE I - PRE-BOND	\$ 15,000.00	\$ 15,000.00		\$ 15,000.00	100%	\$ -
PHASE II - POST BOND	\$ 420,578.00	\$ 170,925.60	\$ 27,114.15	\$ 198,039.75	47.1%	\$ 222,538.25
CONTRACT EXECUTION	\$ (15,000.00)			\$ -	0.0%	\$ (15,000.00)
TOTAL FEE	\$ 420,578.00	\$ 188,925.60	\$ 27,114.15	\$ 213,039.75	50.7%	\$ 207,538.25
GENERAL CONDITIONS/EXPENSES	\$ 394.51	\$ 394.51		\$ 394.51	N/A	N/A
TOTAL FEES AND EXPENSES	\$ 420,972.51	\$ 188,320.11	\$ 27,114.15	\$ 213,434.26	51%	\$ 207,538.25

Proposal

Amityville Public Library

Attn: John Miccoli

Re: Bathroom Renovations – Men’s and Women’s

Belfor Property Restoration is pleased to submit this Proposal for the work required as referenced above. We are confident that we offer a complete solution to your construction needs and that you will find that we work at the highest level of professionalism. Below, you will find a descriptive breakdown of all the work included in our Proposal. These items have been prepared after careful review of the documents and information at our disposal during the bid process. It is our intent to provide as complete proposal as possible for your review and consideration.

Scope of Work – labor and materials to complete the following:

Men’s Faculty Bathroom

- **DEMO**
 - Remove existing stall partition
 - Remove existing urinal screen
 - Remove existing urinals
 - Remove existing toilet
 - Remove existing sink and faucets
 - Remove bath accessories
 - Remove existing wall covering – panels
 - Remove existing floor tile
- **MASONRY**
 - Saw cut and break out existing slab as needed for new work
 - Repair concrete as needed
- **CARPENTRY**
 - Laminate walls with sheetrock – area’s where wall panels were removed
 - Install new 2x2 ceiling tile with grid – small area above sinks
 - Paint existing door and frame
- **INTERIOR DOOR**
 - Remove existing door and undercut as needed
- **TILE – per approval by John Tanzi Architects**
 - Install wall tile – floor to ceiling
 - Install floor tile
 - Wall Accent – bottom of tile
- **PLUMBING – furnish and install the following:**
 - (1) floor mounted toilet bowl with sensor flushometer
 - (2) wall mounted urinals on carriers with sensor flushometers
 - (1) wall mounted double sink on carrier with (2) new sensor faucets and mixing valve, tamper proof valves, supply line, chrome trap
 - (1) floor drain
 - NOTE – sink vanity furnished and installed by others



PROPERTY RESTORATION

- **ELECTRIC**
 - New switch plate
 - Hook up electric hand dryer
- **ACCESSORIES – provided by library – installs are labor only**
 - Install (1) surface mount baby changing station
 - Install (1) toilet paper dispenser
 - Install (2) wall mounted soap dispenser
 - Install (1) wall mounted mirror
 - Install (1) 18" grab bar, (1) 36" grab bar, (1) 42" grab bar

Women's Faculty Bathroom

- **DEMO**
 - Remove existing stall partitions
 - Remove existing toilets
 - Remove existing sinks
 - Remove bath accessories
 - Remove existing wall covering – panels
 - Remove existing floor tile
- **MASONRY**
 - Saw cut and break out existing slab as needed for new work
 - Repair concrete as needed
 - Dewatering as needed – utilizing existing basement sump pump
- **CARPENTRY**
 - Laminate walls with sheetrock – area's where wall panels were removed
 - Paint existing door and frame
- **INTERIOR DOOR**
 - Remove existing door and undercut as needed
- **TILE – per approval by John Tanzi Architects**
 - Install wall tile – floor to ceiling
 - Install floor tile
 - Wall Accent – bottom of tile
- **PLUMBING – furnish and install the following:**
 - (3) floor mounted toilet bowls with sensor flushometer – (2) standard, (1) childrens
 - (1) wall mounted double sink on carrier with (2) new sensor faucets and mixing valve, tamper proof valves, supply line, chrome trap
 - (1) floor drain
 - NOTE – sink vanity furnished and installed by others
- **ELECTRIC**
 - New switch plate
 - Hook up electric hand dryer
- **ACCESSORIES – provided by library – installs are labor only**
 - Install (1) baby changing station
 - Install (3) toilet paper dispenser
 - Install (2) wall mounted soap dispenser
 - Install (1) wall mounted mirror
 - Install (1) 18" grab bar, (1) 36" grab bar, (1) 42" grab bar



PROPERTY RESTORATION

Total Price: \$135,100.00

This proposal details the specific work to be completed. Additional work beyond that which is specified in this Proposal will be through separate proposal(s) and/or change order(s) detailing the additional/changed scope of work as well as the terms and pricing of the additional work. Work will be scheduled after a signed copy of this Proposal is received by BELFOR.

Unless noted otherwise, the customer is required to provide heat, water and electricity on-site for the duration of this project. The customer is responsible for providing continuous access to the project area during normal business hours, Monday - Friday, 8:00 am - 5:00 pm. Where an item is being replaced, we will be matching the existing item's quality, color, finish, texture or material as close as possible where applicable unless noted otherwise, there is no guarantee either specified or implied on exact matches. This estimate does not include hazardous material testing or abatement unless specifically detailed in the following estimate.

This proposal is written in accordance with Region 4 ESC contract R200101 and is a prevailing wage project.

Clarifications/Exclusions:

- Proposal based upon site walk and verbal directives
- No drawings or specs provided for this work
- Plumbing – proposal includes furnish and install of new slop sink in utility room
- Plumbing – existing isolation valves are assumed in working order – no new valves included in this proposal
- No work other than that which is depicted in the Scope of Work will be performed by this contractor unless agreed upon in writing.

We thank you in advance for affording us the opportunity to present this Proposal. Please do not hesitate to contact us with any questions or concerns. We look forward to the prospect of working with you on this project.

Regards,

Frank Liselli
Belfor Property Restoration